

Employer's Reporting and Compliance Responsibilities

Date : 19 March 2020, Thursday
Venue : Renaissance Kuala Lumpur Hotel
Time : 9:00 am – 5:00 pm
Event Code : 20WS/027

Objective:

- ▶ Highlight on the employer's responsibilities of the tax filing of Form E, notifications, Monthly Tax Deduction (MTD), issue of Form EA to employee and Form CP 58 to agent/dealer/distributor
- ▶ To discuss on the tax implication on various remuneration and benefits in kind provided to employees
- ▶ Highlight on the recent Public Rulings issued by the Malaysian Inland Revenue Board (MIRB)
- ▶ To discuss an effective way in handling MTD audit conducted by MIRB

Course:

- ▶ Employers' reporting and compliance responsibilities pertaining to submission of Forms due in 2020 - Forms E, EA, etc.
- ▶ Notification of commencement and cessation of employment - Forms CP21, CP22, etc.
- ▶ Employer's duties on issuance of Form CP 58
- ▶ Calculation of MTD and remittance
- ▶ Tax implication to both employer and employee in respect of income tax deductions or taxability/ exemptions on the following employees' related payments and tax borne by employers: -
Car benefits, loan interest, recreational club membership, tuition or school fees of child, insurance premiums, gardener, driver, domestic help or guard, scholarship, waiver of loan or advance, assets provided free of charge or sold at discounted prices, gift vouchers, employee excellent service award, professional subscriptions, gratuity/retirement benefit, travelling, meal, parking, childcare allowance, mobile phone benefits, leave passage, medical benefits, employee share scheme benefit, compensation for loss of employment, and etc.
- ▶ Discussions on Public Ruling no 11/2019-Benefits in kind, Public Ruling no 5/2018-Perquisite from employment, Public Ruling 9/2016-Gratuity and Public Ruling 11/2012-Employee Share Scheme Benefit.
- ▶ MTD audit process and employer's duties and responsibilities in handling the MTD audit

SPEAKER'S PROFILE

Ho Yi Hui has over 19 years' experience in tax compliance and tax advisory assignments. She is now an Executive Director of Hanz Consulting Group Sdn Bhd ("Hanz"). Before joining Hanz, she worked with BDO Tax Services Sdn Bhd ("BDO") and RSM Tax Services Sdn Bhd ("RSM").

As an Executive Tax Director of BDO and RSM, she has been involved in the provision of tax compliance matters of public listed companies, multinationals and medium to large private companies. She has handled tax matters for corporations of various sizes involved in construction, property development, hotels, insurance, and manufacturing.

Since 2009, she has been extensively involved in representing tax payers in resolving tax audit and tax investigation cases with the Malaysian Inland Revenue Board. In addition, she has assisted clients in the preparation of transfer pricing documentation. She is a fellow member of the Association of Chartered Certified Accountants (ACCA). Apart from this; she is a licensed tax agent under Section 153 of the Income Tax Act, 1967 and licensed GST Tax Agent under Section 170 of the GST Tax Act 2014. She is also a professional trainer certified by the Human Resources Development Fund (HRDF).

Please present your identification card upon registration and collection of certificate of attendance for verification purposes. Registration and collection of the certificate of attendance on your behalf is not allowed.

Please note that the CPD points awarded qualifies for the purpose of application and renewal of tax agent license under Section 153, Income Tax Act, 1967.

Registration Form

Please retain original copy for your records. | Please photocopy for additional delegates. | Registration can be made via fax.

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Registration Fees


- CTIM/ACCA Member
 Member's Firm Staff
 Non-Member


Klang Valley
RM424.00
RM530.00
RM636.00

*The above registration fees are inclusive of 6% Service Tax effective from 1 March 2019.

- * Seats are limited and based on first-come, first-served basis
- * Registration of participants will be confirmed upon registration, receipt of full payment or an acceptable employers guarantee and settlement of previous outstanding dues.
- * All outstanding payment must be received on or prior to the date of the event for participants to be allowed to attend. The institute reserves the right to cancel the registration if no payment is received prior to or on the date of the event.
- * Walk-in participant registration and attendance is subject to availability of seats and full payment.
- * Certificate of attendance will only be released upon participant signing the attendance register before 10.30am, full attendance and after completion of the event.

Enquiries

 Tel: 03-2162 8989
Fax: 03-2162 8990
03-2161 3207
Email: cpd@ctim.org.my

 B-13-1, Block B, Level 13, Unit 1,
Megan Avenue II,
No 12, Jalan Yap Kwan Seng,
50450 Kuala Lumpur

Contact Person:

Ms Zaimah (ext 119 / zaimah@ctim.org.my)
Ms Yus (ext 121 / yusfariza@ctim.org.my)
Ms Jaslina (ext 131 / jaslina@ctim.org.my)

General enquiries:

Ms Ally (ext 123 / ally@ctim.org.my)

Participant's Contact Details

Full Name : _____

Company : _____

I/C Number : _____

Designation : _____

Membership No : CTIM _____

Tel : _____

ACCA _____

Fax : _____

Member's Firm Staff _____

Email : _____

Company Address : _____

Mobile : _____

Vegetarian

Payment Method

- Online Payment via JomPAY



Billor Code: 21790
Ref-1: Event Code
Ref-2: Mobile Number

JomPAY online at Internet and Mobile Banking with your Current, Savings or Credit Card account

- Cash for Amount of RM _____

- Cheque No. _____

For Amount of RM _____

*All cheque should be made payable to "CTIM-CPE"

- MASTER / VISA Credit Card

For amount of RM _____

Card No

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Expiry Date

Authorised Signature

(month/year)

Cardholder's Name (as per credit card)

Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least three days prior to the event if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. Refund amount is subject to deduction of administration and finance charges. No refund will be given for cancellations received within less than five working days of the event.

Confirmation of Registration

The confirmation letter will be emailed 5 days before the commencement of the event upon receipt of full payment. In the event you do not receive the confirmation letter 5 days before the event, please contact us immediately.

Disclaimer

The Organiser reserves the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 20. A minimum of 3 days notice will be given.

Recording

Video / Sound recording is strictly prohibited.